Judicial Information System Committee (JISC)

Friday, September 6, 2013 (9:00 a.m. – 12:30 p.m.)
CALL IN NUMBER: ***800-591-2259 PC: 288483***
SeaTac Facility: *18000 INTERNATIONAL BLVD, SUITE 1106, SEATAC, WA 98188*

	AGENDA			
1.	**Call to Order** **a. Introductions** **b. Approval of Minutes**	Justice Mary Fairhurst	9:00 – 9:10	Tab 1
2.	**JIS Budget Update** a. 13-15 Budget Update	Mr. Ramsey Radwan, MSD Director	9:10 – 9:20	Tab 2
3.	**Proposed JIS Supplemental Budget Decision Packages:** a. **Decision Point:** 2014-Supplemental Budget	Ms. Vonnie Diseth, ISD Director	9:20 – 9:35	Tab 3
4.	**Draft 2014 Schedule** • **JISC Meeting Start Time**	Justice Mary Fairhurst	9:35 – 9:45	Tab 4
5.	**JISC Bylaw Changes for Data Dissemination Committee** a. Add CLJ Administrator to DDC b. **Decision Point:** Approve Bylaw Amendment	Judge Thomas Wynne	9:45 – 9:50	Tab 5
6.	**JIS Data Dissemination Policy Amendment** a. Juvenile Records Access **Decision Point:** Approve Policy amendment	Judge Thomas Wynne	9:50 – 10:20	Tab 6
	Break		10:20 – 10:35	
7.	**JIS Priority Project #3 (ITG 45):** **Appellate Court ECMS** a. Project Update b. **Decision Point:** Approve Steering Committee Recommendation to sign contract with ImageSoft Inc.	Mr. Martin Kravik Ms. Vonnie Diseth, ISD Director	10:35 – 10:55	Tab 7
8.	**JIS Priority Project #2 (ITG 2):** **Superior Court Case Management Update** a. Project Update b. Revised Project Steering Committee Charter **Decision Point:** Approve Charter c. Local Court Planning & Implementation Cost Criteria Discussion d. Independent QA Report	Ms. Maribeth Sapinoso, PMP Ms. Vonnie Diseth, ISD Director Mr. Frank Maiocco	10:55 – 11:35	Tab 8

9.	**JIS Priority Project Updates** a. #1 SCDX - Superior Court Data Exch b. #5 (ITG 41) – CLJ Revised Computer Records Retention and Destruction Process c. Information Networking Hub (INH)	Mr. Mike Walsh, PMP Ms. Kate Kruller, PMP Mr. Dan Belles, PMP	11:35 – 12:05	Tab 9
10.	**Committee Reports** a. Data Dissemination Committee b. Data Management Steering Committee	Judge Thomas Wynne Mr. Rich Johnson	12:05 – 12:20	
11.	**Meeting Wrap-Up**	Justice Mary Fairhurst	12:20 – 12:30	
12.	**Information Materials** a. IT Governance Status Report b. IT Portfolio Quarterly Report c. ISD Monthly Report			Tab 10
Persons with a disability, who require accommodation, should notify Pam Payne at 360-705-5277 Pam.Payne@courts.wa.gov to request or discuss accommodations. While notice 5 days prior to the event is preferred, every effort will be made to provide accommodations, when requested.				

Future Meetings:

2013 Schedule:

October 25, 2013

December 6, 2013

2014 – Draft Schedule

February 28, 2014

April 25, 2014

June 27, 2014

September 5, 2014

October 24, 2014

December 5, 2014